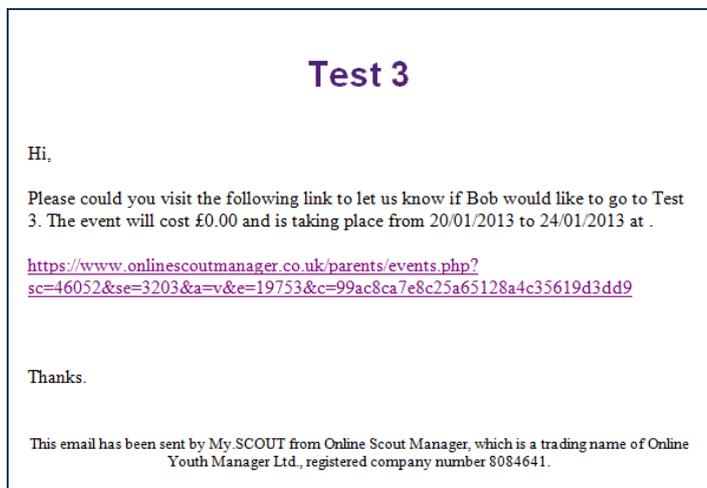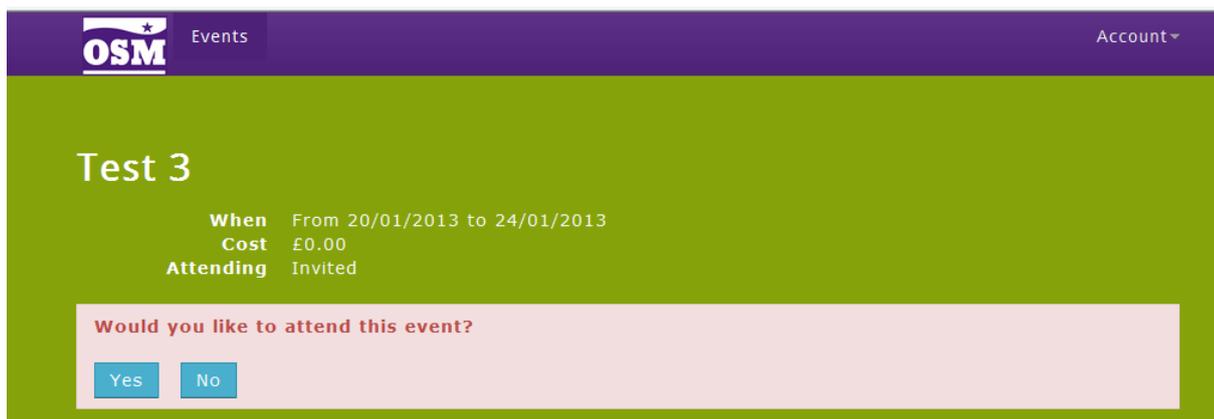# 50th Cambridge Cub Scouts: Using My.SCOUT

1.   Invitation to Events

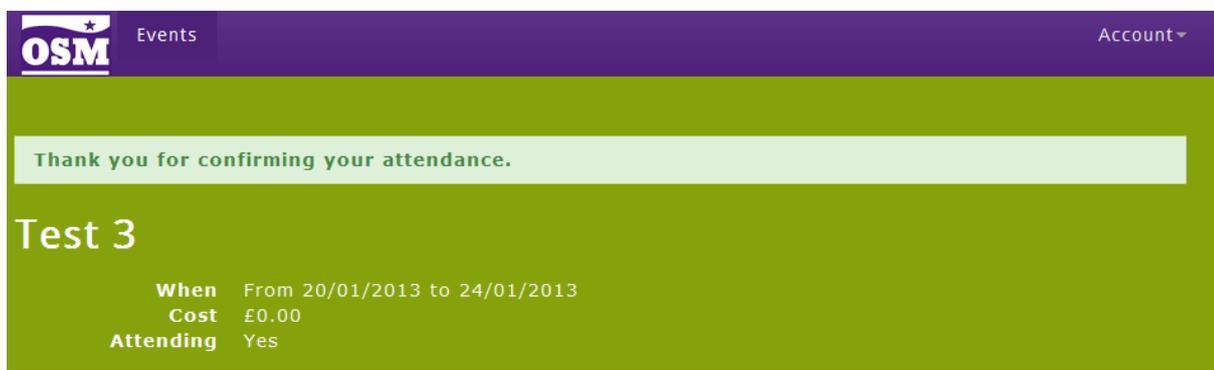You will receive an email similar to this:

When you click on the link, you will be taken to a page like this:

Click on 'Yes' or 'No' as appropriate.

For some events there may be additional questions, such as dietary needs.
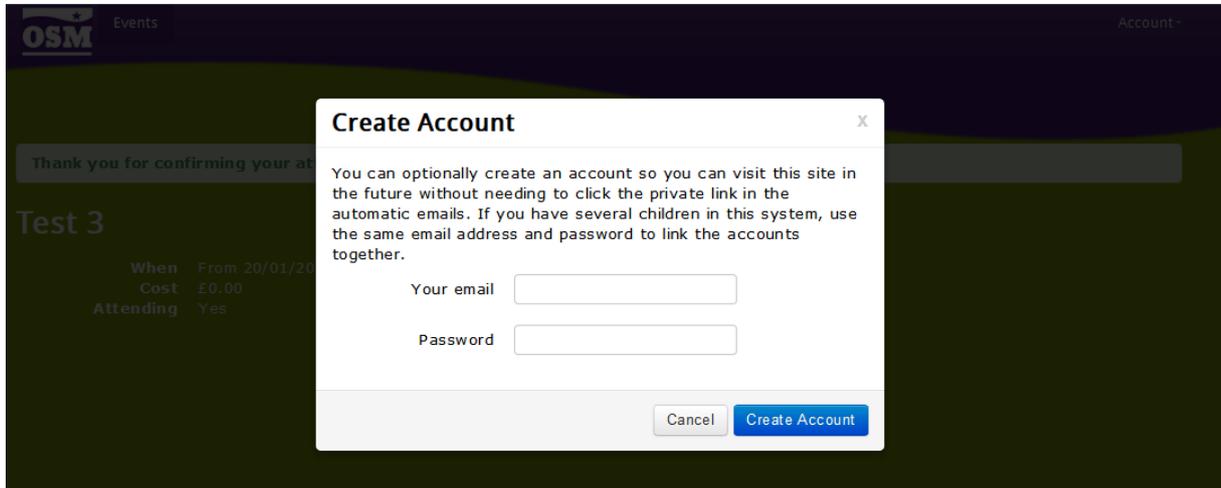
You will then see a confirmation:

If you would prefer, you can still reply to the invitation by email, word of mouth etc, and we will update the system on your behalf.

2. Creating a Parent Account on My.SCOUT

You do not need to create an account with My.SCOUT. However, having an account can make it easier for you to go online and see information about events.
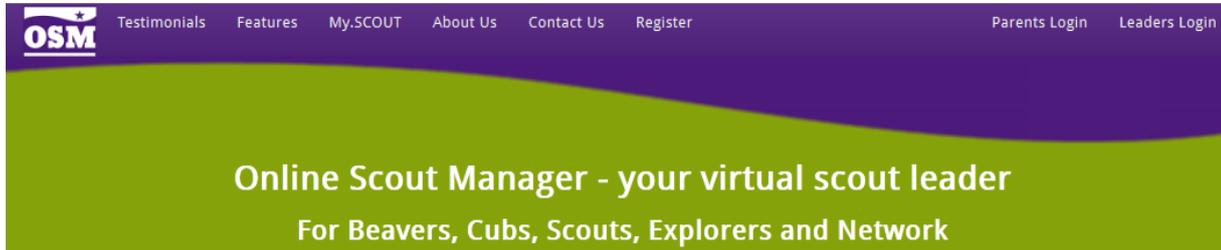
To create an account, click on the link in any invitation emails. Click on 'Account' in the top-right, and then on 'Create Account'. You will be asked to enter your email address and choose a password:

3. Using your Parent Account

Go to https://www.onlinescoutmanager.co.uk/ and click on 'Parents Login' in the top-right:

You will be asked to login:

Login with your email address and password. You will see a summary of the events in the system, and whether or not your child is attending:

For each event you can view the event details. For some events you can change your decision about attendance up to a 'confirmation deadline' chosen by us.

Whilst logged-in, you are able to change your password and log out:

4. More Help

If you would like more information about My.SCOUT, please contact Bob, Lee or Martin.

Please note that we are not using all the parts of the My.SCOUT system at present (such as the option to pay by Direct Debit).

5. Data Protection

Some personal information is held on Online Scout Manager, the system behind My.SCOUT. The information is held online on a secure website, hosted in the UK, and accessible only to the pack leaders.

The information we hold is:

- Parent contact details.
- Cubs names, dates of birth and limited medical information (allergies etc) that are notified to us by parents.
- Attendance and badge records.

Please contact us if you would like to see the information we hold about you or your child.